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Online GMP Training

GMP5 | Documentation and Records

This module looks at the role of GMP documentation in providing a history of manufacturing from supplier to customer, including the requirements of master instructions, Standard Operating Procedures (SOPs), batch records, quality control records and how to complete GMP records.

OBJECTIVES

- Recognise the importance of procedures
- Recognise the importance of record keeping
- Identify the possible consequences of not completing and certifying GMP documents
- Identify how to complete batch records and associated supporting documents

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CONTENT